



AUTHOR'S DECLARATION

Dear author, kindly fill in all the required data carefully. It will not be possible to accept your manuscript without a fully completed form. Do not fill this file online; save it on the hard drive before you fill it.

SUBMITTING MANUSCRIPTS, TECHNICAL REQUIREMENTS AND CONDITIONS OF ACCEPTANCE

By submitting this form, the author enters into an agreement with the Institute of Archaeology of SAS on publishing a study in the Študijné zvesti AÚ SAV journal. Thus, the author also declares full acceptance of the criteria for publishing his/her manuscript in the journal. Instructions for editing the manuscripts can be found on Institute's website: <http://archeol.sav.sk/files/Pokyny-na-úpravu-rukopisov.pdf>. Short version of the guidelines is available on the webpage of Slovenská archeológia journal: <http://archeol.sav.sk/index.php/sk/short-instructions-for-preparing-manuscripts/>.

Submitting the manuscript

The author submits the manuscript both in form of an electronic file and as a printed hardcopy to the editor-in-chief. The employees of the Institute of Archaeology submit also the accompanying letter to the publications in print, signed by the head of particular scientific department of the Institute.

Required structure of a manuscript

Manuscript consists of text, abstract, keywords, summary, references, graphic supplement captions and graphic supplements. Abstract (max 300 – 350 words) and keywords are submitted in English, summary with length up to 10 - 15 % of the text's extent shall be submitted in English, German or French; in case the text is written in other than Slovak/Czech language, the summary shall be translated in Slovak (by authors from abroad translation in Slovak is provided by editorial office). Summary must contain also translated captions to graphic supplements. Graphic supplements are figures (inserted in the text, Arabic numerals), plates (whole pages, arranged after the text, Roman numerals), tables (numeric-textual supplements, Arabic numerals), diagrams (Arabic numerals), graphs (Arabic numerals). Each category of the graphic supplement is numbered from 1 (I).

Colour illustrations

Publishing of colour illustrations is not a standard provided by the publisher. The author covers the expenses for printing colour illustrations.

Language of the manuscript

We accept manuscripts in Slovak, Czech, English, German and French languages.

Judging the technical condition and completeness of the manuscript

The technical condition and completeness of the manuscript are judged by the editor-in-chief. If the manuscript is accepted, it is submitted to the reviewing process.

Reviewing the manuscript

The scientific level is peer reviewed by at least two experts in the given field of study. Both parties of the reviewing process are anonymous.

AGREEING WITH THE TERMS AND CONDITIONS

I hereby declare that I agree with the terms and conditions for submitting manuscripts, the technical requirements and reviewing process.

yes no

DECLARATION OF AUTHORSHIP

I hereby declare that I am the author of the study and I have cited all sources of materials used.

yes no

DECLARATION ON THE PUBLICATION ETHICS

I hereby declare that I have elaborated the submitted manuscript in accordance with international ethical standards of publishing and I am aware of their principles: http://archeol.sav.sk/files/PEMS_EN.pdf.

yes no

DECLARATION OF ORIGINALITY

The editorial board accepts original manuscripts exclusively.

I hereby declare that the submitted manuscript is my original work and has not been previously published.

yes no

AGREEMENT FOR ONLINE PUBLICATION

I agree this work will be licensed under a [Creative Common Attribution 4.0 International License](#).



yes no

Form filled in by (name and surname):

Place:

Date:

Signature:

Kindly print and sign first two pages of this form and submit them to the editor-in-chief. Electronical version of this form must be submitted together with the manuscript.

MANUSCRIPT DATA

Title of the study

Title must correspond with the content of the study.

Grant project

If the study shall state the project within which it was elaborated, write its number, title and grant agency.

Authorship of the text (if in other than mother language), abstract, keywords, summary translation

Supplements

State the number of supplements.

Figures (inserted in the text, Arabic numerals):

Plates (whole pages, arranged after the text, Roman numerals):

Tables (Arabic numerals):

Other (e.g. diagrams, graphs; their number and specification, Arabic numerals):

Colour print yes no

If your answer is YES, state the payment method.

Employees of the Institute of Archaeology fill in the grant number.

Others kindly write all the data necessary for invoicing.

AUTHOR'S DATA

These data shall be published in the study.

Name and surname, with academic titles:

Institution:

Street:

Town:

Postal code:

Country:

E-mail address:

ORCID (if any):

**SPACE FOR YOUR NON-STANDARD REQUIREMENTS,
EXPLANATIONS, COMMENTS AND SUGGESTIONS**